

CLERK'S CORNER - November 2020



RHONDA BURDIN
Town of Howard Town Clerk
(607) 566-2554
townofhoward@yahoo.com

November greetings from your Howard Town Clerk Rhonda Burdin. I have been taking the past few months to become acclimated to this position. Unfortunately, due to the 2020 Corona Virus issue, all New Town Clerk instructional programs were cancelled, so I have been having to “learn as I go.” I want to say “Thank you” to all who put their trust in me and voted for me as a write-in during the election process. In April, I had completed my petitions as a Republican Candidate and was prepared to turn them in on the assigned date. Unfortunately, Governor Cuomo backed up that date by three weeks, but I (as well as many other candidates in the County) was not notified of the change. That necessitated the write-in ballot.

Just a few things to be aware of that are happening in the Clerk’s office. I have been working on updating the filing system to speed the process for locating documents. Also, I have been converting the existing TOH Town Laws to digital format. You can now look for these on this website, and they are also on the desktop computer in the Clerk’s office. If for any reason you need a copy of a Town Law, you can download and print. The **original documents** of the TOH Town Laws are now chronologically filed and are locked in the Town Clerk’s office.

We are also working on providing a new streamlined phone system that allows Town Residents to select the extension for the person at the Town Buildings that they are trying to reach. There will be extensions for the Highway Department, the Town Assessor, the Town Code Enforcement Officer, and for the Town Clerk. We are hopeful that this will be completed in December. Currently, all calls come to one line at the 566-2554 number. Messages are checked daily and calls are returned as soon as possible.

With the current Covid situation, most folks are opting to leave dog license renewals in the drop box or mailing in. I complete the process and return by mail. Please listen to the message on the office phone. You can reach me privately for issues that cannot be handled in this manner. I am happy to arrange individual meetings at the office as needed.

Look for information in the December Clerk’s Corner for the upcoming Town and County Tax Season. Until then, please enjoy the upcoming holiday seasons and thanks again.

Rhonda